

PLANNING COMMISSION MEETING REQUEST FORM

Zeeland Charter Township
6582 Byron Road
Zeeland MI 49464

Kirk Scharphorn, Jr
PCI, Zoning Administrator
(616)667-8803

1. **Date of Request:** _____

2. **APPLICANT INFORMATION:**

Name: _____ Address: _____

City: _____ Zip Code: _____

Phone: (_____) _____ E-mail: _____

3. **PROPERTY OWNER INFORMATION**

Name: _____ Address: _____

City: _____ Zip Code: _____

Phone: (_____) _____ E-mail: _____

4. **PARCEL NUMBER: 70-17-** _____ - _____ - _____

5. **TYPE OF ACTION REQUESTED (Check one)**

- _____ Site Plan Review Commercial/Industrial
- _____ Special Use Request - requires Public Hearing
- _____ Earth Change Request - requires Public Hearing
- _____ Rezoning Request – requires Public Hearing
- _____ PUD Request – requires Public Hearing
- _____ Other (Specify) _____

6. **ALL REQUESTS REQUIRE:**

- a. Site Plan, Plot Plan, or Development Plan of the total property involved showing the location of all abutting streets, the location of all existing and proposed structures, the types of buildings and their uses. (Attach any necessary papers or documents or plans.) **12 Copies needed.**
- b. Preliminary plans and specifications of the proposed development. (Attach any necessary papers or documents or plans.) **12 Copies needed.**
- c. Meeting requests must be made at least **30 days** in advance of the meeting date.

7. **PAYMENT**

Regular Meeting (2nd Tuesday of each month)..... \$750
Special Request Meeting \$750
PUD Review Meeting \$1,000

Signature of Applicant

Date